

THIRTY-FIRST ANNUAL



USA Volleyball.

**BOYS' JUNIOR
NATIONAL CHAMPIONSHIPS**

Formerly known as the USA Junior Olympic Boys' Volleyball Championships

CHAPTER III: ENTRY REGISTRATION REQUIREMENTS

**JULY 2-9, 2010
AUSTIN, TEXAS**

LOCAL HOST COMMITTEE:

**AUSTIN SPORTS COMMISSION
&
LONE STAR VOLLEYBALL REGION**

**PRE-TOURNAMENT MANUAL PREPARED BY:
USA VOLLEYBALL EVENTS DEPARTMENT**

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ENTRY FEES*

Division	Fee
12 & Under Club	\$700.00 (U.S. Currency)
13 – 18 & Under Club	\$900.00 (U.S. Currency)
14 – 18 & Under Open	\$900.00 (U.S. Currency)

NOTE: An additional \$100 fee is required for Non-USA teams to cover insurance requirements. Canadian teams are exempt with proof of coverage.

**Checks are cashed immediately upon receipt for all Club entries received before the deadline. Checks are cashed immediately for all Open entries from teams who have accepted bids. At-Large checks are held until teams are notified of their bid award or Club invitation. Checks of any At-Large team not awarded a bid and declining the Club invitation will be shredded.*

REFUND POLICY

- A team that is denied entry to the USA Volleyball Boys' Junior National Championships by the USAV National Championship Committee shall receive a full refund of their entry fee.
- There will be **NO REFUNDS** if a team removes itself from the event after the deadline of June 9th (June 3rd for Open teams).
- When an individual or a team decide not to attend, or is unable to attend, a USAV-held event for reasons pertaining to acts or threats of war, acts or threats of terrorism, or a health risk alert, USAV shall issue **NO REFUNDS**.
- When a USAV event is canceled or interrupted due to acts or threats of war, acts or threats of terrorism, or a health risk alert, event entry refunds will be made to individuals or teams on a prorated basis once all of USAV's out-of-pocket expenditures for the canceled or interrupted event have been settled from such fees.

ENTRY REQUIREMENTS

ENTRY REQUIREMENTS FOR TEAMS WHO EARN A BID AT A BID TOURNAMENT

Teams that earn and accept a bid at a Bid Tournament will be sent an email by the Friday following their qualification from the USAV Events Department. This email will detail the requirements for entry into the 2010 USA Volleyball Boys' Junior National Championships. These teams will be required to complete their tournament entry in the USAV registration system, AES, and must send their entry form and a check directly to USA Volleyball by March 12th. Bid earners of the East Coast Championships must register with AES by June 2nd and have all materials to USAV by June 3rd, 5:00 P.M. MST. All bid earners MUST send copies of the entry form and check to your Region.

To be eligible for entry, **ALL** teams (Open, Open At-Large, and Club Divisions) are required to meet **EACH** of the following:

1. Submit a complete roster in ADVANCED EVENT SYSTEMS (AES, on-line tournament entry system) to the BJNC by specified deadline (see Chapter 1 for details).
2. **Club and Open At-Large:** Send **ONE (1)** Entry Form per team to your respective Region Office by the Region's deadline (**entry forms are NOT to be sent directly to the USAV office**)
Open: Teams who have earned an Open bid at a Bid Tournament **MUST send their entry form and check DIRECTLY to the USAV Event Department** by March 13th (East Coast Championship Bid Earners must send to USAV by June 3rd). Please send a copy of your entry form and check to your region.
3. Attach Entry Fee to the Entry Form – ONE (1) check per team
 - **Make checks payable to: USA Volleyball**
 - See note under Entry Fees for USAV checking cashing procedures.
 - **PRINT team name and division on the memo line of your check**

For Open At-Large consideration these additional requirements must be met:

1. Submit your roster in AES in the Open Division of the BJNC
2. Select the Open At-Large consideration statement listed on the USAV Official Entry Form.

HOW TO ENTER

All entries must use ADVANCED EVENT SYSTEMS (AES), the on-line registration system.

FIRST - ON-LINE SYSTEM ENTRY

1. Enter your staff and players through AES, the on-line registration system. Instructions for registration are available on the USA Volleyball website (http://www.usavolleyball.org/events/2403/page?page_id=7368).
2. Follow **Entry Form** procedures and mail ONE **\$900.00** check per team (**\$700.00** for 12 and under teams) to your region office or designee. Teams **WILL NOT** be accepted if they have not met all the requirements by the deadline.
3. Make checks payable to **USA Volleyball** with your team name and age division printed on the memo line of your check.
4. Attach your payment to the Entry Form to eliminate any potential errors in registration by the due date. *USAV strongly suggests contacting your commissioner before mailing the forms to confirm the region's deadline and who will be the responsible region representative verifying your paperwork.*

PLEASE BE AWARE THAT REGIONAL COMMISSIONERS ARE REQUIRED TO PROCESS THE ENTRY FORMS OF THE OPEN AT-LARGE TEAMS AND THE CLUB DIVISION FOR THE USA VOLLEYBALL BOYS' JUNIOR NATIONAL CHAMPIONSHIPS. YOU WILL NEED TO ALLOW SUFFICIENT TIME FOR THE COMMISSIONER OR THEIR DESIGNATED AGENT TO PROCESS, VERIFY AND MAIL TO THE USAV EVENT DEPARTMENT PRIOR TO THE JUNE 9TH DEADLINE FOR CLUB ENTRIES AND MAY 14TH FOR OPEN AT-LARGE ENTRIES FOR YOUR TEAM TO BE ELIGIBLE FOR CONSIDERATION. NO TEAM WILL BE ACCEPTED IF THEIR REGISTRATION MATERIALS ARE NOT PROCESSED BY THE APPROPRIATE DEADLINE AND THROUGH THE APPROPRIATE CHANNELS. OPEN ENTRIES ARE TO BE SENT DIRECTLY TO USA VOLLEYBALL.

SECOND – CHAPERONE FORM

1. Review and have your designated chaperone fill out the Chaperone Form, which can be found on the USA Volleyball website (http://usavolleyball.org/events/2403/page?page_id=7370).

- a. Bring this form to check-in.
- b. A legible copy of a valid photo ID must be attached to the form.

THIRD – PLAYER MEDICAL RELEASE FORM

1. Prepare one copy (strongly suggest two copies) of the Players Medical Release Form for each player. This form is located on the USA Volleyball website (http://usavolleyball.org/events/2403/page?page_id=7370).
 - a. These copies should be retained by the coach or chaperone at all times.
 - b. Should a player be injured a copy of the medical release form must be supplied to the trainer.
2. **NO PLAYER WILL BE ALLOWED TO PARTICIPATE WITHOUT A LEGIBLE COPY OF THE MEDICAL RELEASE FORM IN THE POSSESSION OF THE COACH / CHAPERONE.**
3. USAV policy clearly states that it is the responsibility of the coach and / or chaperone to carry the Medical Release Forms with them for every USAV event they attend.
4. You must be able to produce these forms immediately in the case of an emergency or in the event of a team protest. **THERE WILL BE NO EXCEPTION TO THIS RULE!!**

NOTE FOR TEAM REPRESENTATIVE/COACH (CLUB AND OPEN AT-LARGE): IT IS YOUR RESPONSIBILITY TO MAKE SURE YOUR TEAM(S) IS PROPERLY REGISTERED USING THE ON-LINE REGISTRATION SYSTEM. THE COMMISSIONER OR MEMBER ORGANIZATION DESIGNEE MUST HAVE ENOUGH TIME TO VERIFY THE INFORMATION, SIGN THE FORMS AND HAVE IT MAILED TO THE USAV EVENT DEPARTMENT BY **MAY 14, 2010** FOR **OPEN AT-LARGE ENTRIES** AND **JUNE 9, 2010** FOR **CLUB ENTRIES (OPEN ENTRIES ARE SENT DIRECTLY TO USAV)**. SIMPLY MAILING THE FORMS AND ENTRY FEE TO YOUR COMMISSIONER OR MEMBER ORGANIZATION DESIGNEE DOES NOT COMPLETE YOUR ENTRY PROCESS. IT IS STILL YOUR RESPONSIBILITY TO MAKE SURE EVERYTHING IS ACCURATE AND SUBMITTED TO YOUR REGION OFFICE OR DESIGNATED REGION AGENT BY THE REGION'S DEADLINE.

NOTE FOR REGIONAL COMMISSIONERS: YOUR TEAMS SHOULD REGISTER THROUGH ADVANCED EVENT SYSTEMS, THE ON-LINE SYSTEM, AND SUBMIT THE ONE PAGE ENTRY FORM AND FEE TO YOU BY YOUR ESTABLISHED DEADLINE. KEEP IN MIND, JUNE 16TH IS THE LAST DAY FOR ON-LINE CHANGES TO THEIR ROSTER(S). **ROSTER VERIFICATION SHOULD TAKE PLACE THROUGH USE OF THE USAV IMPORT IN AES AND BE COMPLETED NO LATER THAN JUNE 21ST! REGIONAL VERIFICATIONS WILL BE ACCEPTED ON A CASE-BY-CASE BASIS.** ROSTER ADDITIONS ARE PERMISSIBLE AT THE TIME OF TEAM REGISTRATION AS DEFINED AND AUTHORIZED ON PAGE 6 OF THIS MANUAL.

NON-USA TEAM REGISTRATION

This applies to **ALL NON-USA** Volleyball members or Member Organizations (Puerto Rico, American Samoa, Guam, U.S. Virgin Islands, Canada, Mexico, etc.)

Follow the process listed under “How to Enter” on page 4 for the submission of your roster. The deadline for submitting **ALL** registration materials to the USA Volleyball Office is **June 9th** for the Club Division, **May 14th** for Open At-Large consideration, and **March 12th** (**June 3rd** for **East Coast Championship bid earners**) for the Open Division. Entries **MUST** be received by 5:00 PM Mountain Standard Time on these deadlines.

REQUIRED INDIVIDUAL FORMS

1. Players and Staff: FT Registration Form, which includes the FT Code of Conduct on page 2
2. Players Only: Medical Release and Liability Form (without notary unless you are a resident of Florida)
3. Players Only: Copy of Birth Certificate

NOTE: All forms can be found on the USAV website under the following link:

http://usavolleyball.org/events/2403/page?page_id=7370.

REQUIRED TEAM FORMS/FEEES

1. Entry Form
2. FT Summary Form
3. \$100 US Dollars for Insurance (Canadian teams exempt with proof of coverage)
4. Letter of Good Standing (Canadian teams only)

ROSTER CHANGES – USA & NON-USA TEAMS

Roster changes are permissible within the current eligibility rules established for JN Championship events by USA Volleyball. Any changes to the submitted roster after the published deadline date can be made and processed only at the time of team check-in at the Austin Convention Center. **EACH** change will be assessed a fee of **\$25 USD** and shall be accompanied by check or money order. Additionally, the following identification/support information is required:

1. All player and staff roster additions at the BJNC must have current USAV membership within the Webpoint membership database
 - Staff additions must also have proof of a current, cleared background screening. The only acceptable proof will be either within Webpoint or from a current list received from USAV's approved background screening firm, SSCI.
2. An age verifying document. One of the following is acceptable:
 - Original or certified copy of birth certificate, OR
 - Current and valid driver's license with photo ID, OR
 - Government issued or school certificate with photo ID and birth date, OR
 - Current and valid Passport
3. Medical Release Form (players only)

If the paperwork is not complete, and/or membership records in Webpoint are not current, any and all proposed changed personnel will be deemed ineligible.

2010 RESULTS REPORTING

INSTRUCTIONS

The USA Volleyball Boys' Junior National Championships will use Advanced Event Systems (AES), the on-line entry system, for reporting team results.

AES has an option to import a comma delimited excel file formatted like the following example:

Event Date	Team Code	Team Name	Result	Opponent Team Code	Opponent Team Name
4/15/2010	mj8cyanscnt	Cyan Kickers	W	mj8bluescnt	Blue Sonnets
4/15/2010	mj8red1cnt	Red Train	L	mj8whtecnt	White Sonnets

FAILURE TO SUBMIT RESULTS

Any boy's team not submitting their results to the Competition Commission/Seeding Committee will not be seeded in the BJNC based on competition experience. Rather, if there are berths for the teams(s) in the tournament, the teams who fail to comply with the reporting requirement may be seeded together into the same pool(s) at the discretion of the Seeding Committee. Any team applying for an At-Large Bid and fails to submit their results in the AES will automatically **NOT** receive consideration for an Open position.

REPORTING FACTS FOR NON-USA AND NEWLY FORMED TEAMS

Boy's teams from Guam, Puerto Rico, Canada, American Samoa, US Virgin Islands, Hawaii and other newly formed club teams are permitted to submit factual information, along with competition results, if available, to justify their placement in the Open Division at JO's and to ensure a fair, even field of competition in both the Open and Club Divisions.

REGISTRATION CHECKLIST

It is required that you complete all items in this section.

- Enter the 2010 USA Volleyball Boys' Junior National Championships through the Advanced Event Systems online registration system.
- Print the "Official Entry Form"
- Attach the Entry Fee check, made out to *USA Volleyball*, to the Official Entry Form. On the memo line of your check PRINT the team name and division—**ONE CHECK PER ENTRY PER TEAM**. *Non-USA teams must include an additional, separate check of \$100 for the Sport Accident insurance.*
- Send Official Entry Form and Entry Fee check to your Regional Volleyball Association (RVA) office (contact your Region for deadline). ***Open Teams who earned a bid at a Bid Tournament and Non-USA teams send the Official Entry Form and Entry Fee directly to the USA Volleyball Events Department.***
 - *Canadian teams, please include a letter of good standing from Volleyball Canada.*
- Have the designated Chaperone review and fill out the CHAPERONE FORM and turn it in during your team check-in at the tournament. The chaperone MUST sign the form and be properly registered with a USAV Region.
 - A copy of a photo ID MUST be attached to the form. The Championship Committee reserves the right to conduct random and periodical ID checks during competition.
- Foreign Teams Only: Send proof of IMPACT or approved coaching certification to the USAV Event Department with your Official Entry Form. (See Chapter 2 for more details.)
- Collect one (1) copy (recommend 2) of the medical release form from each of your players. This copy will remain with the team supervisor (coach/chaperone) at all times. You must show a copy of each player's medical release form at your team check-in.
- Contact THS to make housing arrangements (see *Stay & Play Policy* in Chapter 5).
- Enter results into AES by June 3rd for Open, May 14th for Open At-Large, and June 9th for Club. Failure to do so could affect your entry into the event, as well as your seeding within the event. Failure by any Open At-Large team will result in automatic denial of that possible bid.
- Make any final on-line changes or adjustments to your roster by June 9th for submittal into the program. Any changes or adjustments to your roster after June 9th can be made until June 16th (these changes will not appear in the program). Any changes after the June 16th deadline will need to be done on-site accompanied with a fee of \$25.00 per change. Proper verification will be required or changes will be denied (see page 6 for details).
- Print submitted rosters and photocopy all forms; save and bring them with you to check-in at the tournament.
- Bring any one of the following for proof of identity and age verification:
 1. A copy of original government issued photo ID with date of birth included
 2. Copies of certified birth certificate
 3. Driver's license with photo
 4. Passport

Teams should have ID for EACH playing and non-playing participant on the roster at all times during competition. It is to be shown upon request to any authorized representative of the Championship Committee, USAV Staff or the Event Security Staff.

- If applicable: Boys 14's – Letter from school administrator verifying enrollment of student using age exception (must be on school letterhead) or current year's report card.

- PRE-TOURNAMENT TICKET ON-LINE ORDERS must be placed no later than June 18th. The USAV Office cannot accept orders after this deadline as there is insufficient time to process the orders.

- RESOURCE PUBLICATIONS: In order to be aware of required information per the USAV Bylaws, Operating Code, the other policies and procedures and the current Rules of Play, we recommend that every team representative or coach have in their possession a current copy of the USA Volleyball Guidebook and United States Volleyball Domestic Competition Regulations. These resources will be supplemented by the information listed in this manual. These publications can be downloaded or purchased from the USA Volleyball website (www.usavolleyball.org).