



# SCOREKEEPING TIPS AND REMINDERS

USAVolleyball

1. **ALL CAPITAL LETTERS** throughout the scoresheet.
2. **ALL** information prior to the first serve and after the last point should be in **PEN**.
3. In the **OFFICIALS** section, **LAST NAME, FIRST NAME**.
4. Tournament **Date** should be **SIX** characters, *mm/dd/yy* (example: 09/18/05).
5. All **TIMES** should be in **INTERNATIONAL TIME** (ex: 9am=0900, 2:15pm=1415).
6. After the coin toss, place an “**X**” in **three** places: (can be done for both sets)
  1. through the encircled **(S)** of the serving team
  2. through the encircled **(R)** of the receiving team
  3. in **SERVICE ROUNDS** box 1 for the Position I player of **Receiving** team
7. You may use **PENCIL** from the first serve until final point is recorded.
8. Make a small **CHECKMARK** over the number in the **Service Rounds** box for each player’s **FIRST SERVE** (if legal serve).

**Exceptions:** 1. wrong server

2. set point awarded to receiving team on loss of rally

3. In a deciding set, at the change of courts,

a. When team on left serves for point 8, use a **checkmark** on far left and “**X**” on far right for that server; no exit score recorded in far left box, final exit score is recorded in far right box.

b. when the team on the right earns point 8, or the team on the left earns point 8 on a loss of rally, use an “**X**” instead of a checkmark and repeat the last exit score from the previous server.

9. **THREE** actions on **SUBSTITUTION**:

1. Slash the player #, replace with sub player #

2. Write the **Score at Change** (sub team score first)

3. Slash the team sub

10. **After** the **LAST POINT** is recorded (begin using pen):

1. Record **END** time **INTERNATIONAL TIME**

2. Circle **BOTH** final **EXIT SCORES** (**Service Rounds** section ONLY)

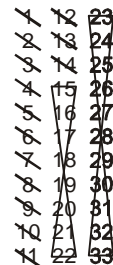
3. Record team names and scores of set in **RESULTS** section

4. Hourglass unused points in the **Points** column (both teams) →

5. Check scoresheet for errors and proper count of substitutions

6. **SIGN** scoresheet **AFTER** all information has been **VERIFIED**

7. Offer to 1<sup>st</sup> referee for **SIGNATURE**



## QUICK REFERENCE FOR PEN/PENCIL USAGE

### PEN

(*prior to first serve*)

- heading
- **OFFICIALS** section
- team names
- 3 “Xs” for ~~(S)~~, ~~(R)~~ and ~~(X)~~
- lineups
- set **START** time

### PENCIL

(*everything during set play*)

- “checkmark” for first serve
- slashes in **Points** column
- exit scores
- **Substitutions** and **Time Outs**
- **Sanctions**

### PEN

(*after last point recorded*)

- set **END** time
- circle final exit scores
- **RESULTS** section
- hourglasses in **Points** column
- signature