



Applications must be submitted to USA Boxing. Certificates of Insurance will not be issued unless the National Governing Body has approved them **first**. Sponsors of sanctioned events, that are **registered members** of USA Boxing such as clubs, are **automatically covered** under USA Boxing's general liability policy. Thus, the **ONLY** group that a certificate of insurance should be requested for is a non-member third party, such as the facility owner, etc., one who is not an official sponsor of the event or gym. **Only request a certificate if the third party requires one.**

- **Do not assume that certificates will be renewed automatically.**
- **Always fill out a request form and mail it to USA Boxing.**
- **The club membership application must be on file at USA Boxing's Headquarters office.**

Certificate requests should be submitted at least **14 days prior** to the event. **Insurance certificates will be sent via email** to the email address (es) provided on the certificate of liability request form.

On **third party** certificates, non-members, such as sponsors, the arena, auditorium, high school or facility are named as an Additional insured.

For **second party** certificates of liability for USA Boxing sanctioned events and training facilities only the member club is listed as the insured.

To insure that your certificate request is processed without delay, **all** requested information must be given. Please fill out the form completely.

Please be sure the certificate request has been signed by an LBC officer and includes the sanction number, if applicable. It is **mandatory** that the **location**, where the event takes place and the **relationship** of the third party to the sponsor club be given.

Since liability insurance coverage is automatically available to member clubs, **current membership information** must have been reported and be **on file at USA Boxing's Headquarters Office** for the certificate to be valid.

In the event of an emergency, you may contact Trish Beyer at ESIX at (800) 342-4371, extension 125 for assistance.

Rev. 11/09